



Administrative Temporary Use Permit Application

City of Twentynine Palms
Community Development Department
6136 Adobe Road
Twentynine Palms, CA 92277
(760) 367-6799 Fax (760) 367-4890
29palms.org

Date of Application _____

Applicant _____ Telephone(s) _____

Organization/Firm _____

Address _____

Event _____ Event Description _____

Date(s) _____ Hours _____

Location(s) _____

Equipment/accessories used in conjunction with event(s) _____

Participants/spectators anticipated: _____

	Event(s)	Participants	Spectators
Day One	_____	_____	_____
Day Two	_____	_____	_____
Day Three	_____	_____	_____
Day Four	_____	_____	_____
Day Five	_____	_____	_____

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	Yes	No	n/a
Will food be served by the applicant?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will food be served by vendors?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will alcohol be served?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will consumption of alcohol be permitted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will minors be allowed to participate?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is live music or amplified sound planned?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will emergency medical aid be provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are emergency evacuation plans in place?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will a CalTrans Encroachment Permit be needed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Will traffic control be needed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Additional materials to be submitted with the signed Permit application:

- Processing fee, payable to the City of Twentynine Palms (Check with Community Development Department for current fees).
- A diagram of the proposed site(s) indicating event activities, circulation, and parking.
- Applicant shall provide evidence of 1) general liability insurance acceptable to the City and not less than \$1,000,000.00 per occurrence. 2) An Additional Insured Endorsement. The City of Twentynine Palms, its officers, officials, employees, volunteers and agents shall be named additional insured via the endorsement. Additional coverage may be required based on the scope of your event.
- A copy of an approved CalTrans Encroachment Permit for events involving State Route 62 (Twentynine Palms Highway).
- Liquor license or approval from ABC (if alcohol is being served).
- Food servers permit from the Department of Environmental Health Services (if food is being served).
- Other. _____

Following submittal of a complete application, the matter will be reviewed by the Planning Director. The application may be approved as submitted or denied.

The below signed applicant(s) represents that he/she is authorized and empowered to make this application for an Administrative Temporary Use Permit. Further, his/her signature affirms that the information provided on this application and in conjunction with the application is true and accurate.

INDEMNIFICATION In consideration of being granted an Administrative Temporary Use Permit/Temporary Use Permit, and to the full extent permitted by law, the undersigned, _____ hereby agrees to defend, indemnify, and hold free and harmless the City of Twentynine Palms, its elected officials, officers, employees, and agents, with respect to any and all liabilities, claims, suits, actions, losses, expenses or costs of any kind, whether actual, alleged or threatened, including the payment of actual attorney's fees, court costs and any and all other costs of defense, incurred as a consequence of, arising out of, or in any way attributable to, the granting of an Administrative Temporary Use Permit/Temporary Use Permit to:

Name of Activity _____
Date of Activity

Signed _____ Date _____

Print Name _____ Title _____