



82<sup>nd</sup> Annual Pioneer Days

**"Fortune Favors the Bold"**

**Vendor Application**



Name of Business/Organization \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Describe Merchandise For Sale: \_\_\_\_\_

**PLEASE READ AND INITIAL:**

\_\_\_\_\_ Vendors agree to comply with all county and state laws and regulations. **ALL** vendors selling merchandise are required to obtain a Seller's Permit from the California State Board of Equalization.

\_\_\_\_\_ **ALL** vendors selling food/beverage items must be in possession of a current San Bernardino County Health Department permit. We recommend you familiarize yourself with the most current vendor requirements via the County's website: [www.sbcounty.gov/dehs](http://www.sbcounty.gov/dehs). **Note: All food vendors must provide their own hand-washing sinks in their booths. Ware-washing sinks WILL NOT be provided by the event organizer.**

\_\_\_\_\_ This application, along with payment in full, copies of all applicable permits, and proof of liability **insurance (naming the Twentynine Palms Chamber of Commerce and the City of Twentynine Palms as additional insured)**, must be received **PRIOR** to the event to guarantee participation. *We reserve the right to refuse any vendor.* Applications **WILL NOT** be accepted until full payment and all copies of necessary permits are provided.

\_\_\_\_\_ Refunds will be made available prior to September 30, 2018. **No refunds after October 1, 2018.**

**For Office Use Only:**

Paid By: (Circle One) Check # \_\_\_\_\_ Cash \_\_\_\_\_ Credit Card \_\_\_\_\_ PayPal \_\_\_\_\_ Date Received: \_\_\_\_\_

Amount Paid: \$ \_\_\_\_\_ Receipt #: \_\_\_\_\_ Rec'd By: \_\_\_\_\_ Insurance Certificate \_\_\_\_\_

CA Seller's Permit \_\_\_\_\_ CA Health Permit \_\_\_\_\_ Non-Profit Status \_\_\_\_\_

**Seller's Permits:**

All vendors are required to have a Seller's Permit from the California State Board of Equalization. To obtain one, contact:

California State Board of Equalization

35900 Bob Hope Drive #280

Ranch Mirage, Ca 92270

(760) 770-4828

**Note: Be prepared to be inspected by a California State Board of Equalization representative.**

**Health Permits:**

All booths preparing, selling, or giving away food are required to have a Health Permit from the San Bernardino County Department of Environmental Health Services. To obtain one, contact:

San Bernardino County Department of Environmental Health Services

385 North Arrowhead Avenue

San Bernardino, CA 92415

[www.sbcounty.gov/dehs](http://www.sbcounty.gov/dehs)

(800) 442-2283

**Note: Be prepared to be inspected by a San Bernardino County Health Department Official.**

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**Vendor Requirements:**

1. California State Board of Equalization Seller's Permit # \_\_\_\_\_  
(Food Vendors only) San Bernardino County DEHS Health Permit # \_\_\_\_\_  
Liability Insurance Company: \_\_\_\_\_ Policy #: \_\_\_\_\_
2. Fire extinguishers are **REQUIRED BY LAW** for any vendor using a generator, propane tanks, or other flammable or combustible substances.
3. Vendors must provide all supplies and equipment including booths, tables, chairs, lighting, trash receptacles, extension cords (at least 100' in length), etc. Electrical hookups are limited. Please indicate on the following page if you will need 110/220-volt service. Weather is unpredictable; be prepared in case of wind. All pop-up canopies **MUST** be anchored down with your own weights and tie downs. No exceptions will be made.
4. Vendors are responsible for securing their enclosures and goods. Vendors understand the area is not covered by a structure, and there is no security after event hours. Liability and responsibility lies with each vendor. All merchandise must remain in your assigned space. **DO NOT** encroach upon adjacent vendor spaces, sidewalks, or roadways. You must clean your space before departing.

**Vending hours are as follows:** Thursday, October 18: 4pm-8pm. Friday, October 19: 4:00pm-10:00pm; Saturday, October 20: 12:00pm- 10:00pm; Sunday, October 21, 12:00pm- 4:00pm

**Vendor set-up times:** Thursday, October 18: Starting at 12pm. Saturday, October 20 ONLY vendors: Starting at 8am.

**No refunds will be issued due to inclement weather or acts of nature occurring during the event. Should the event be canceled prior to opening, the vendor will be refunded the entire amount paid. All refunds will be mailed within 30 days of the event.**

### **Vendor Fees:**

Vendor space is limited and available on a first-come, first-served basis. Food vendor pricing is based on a 20' x 10' space. All other vendor pricing is based on a **10' x 10' space**. Any additional space within original vendor application can be acquired for only \$50 for each additional 10' x 10' space. **We reserve the right to refuse any vendor.**

- (Non-Member) Food Vendors: \$350.00
- (Chamber Members) Food Vendors: \$250.00
- (Non-Member) Food Vendors **Saturday ONLY:** \$210.00
- (Chamber Members) Food Vendors **Saturday ONLY:** \$150.00
- (Non-Member) Retail Vendors: \$175.00
- (Chamber Members) Retail Vendors: \$125.00
- (Non-Member) Retail Vendors **Saturday ONLY:** \$105.00
- (Chamber Members) Retail Vendors **Saturday ONLY:** \$75.00
- (Chamber Members) Non-Profit\*/Information Only Vendors: \$85.00
- (Non-Members) Non-Profit\*/Information Only Vendors: \$120.00
- (Chamber Members) Non-Profit\*/Info Only Vendor **Saturday ONLY:** \$35.00
- (Non- Members) Non-Profit\*/Info Only Vendor **Saturday ONLY:** \$50.00

**\*Proof of Non-Profit 501©(3) status must be provided along with this application.**

- Check box if you will need additional space (\$50.00 for each additional 10' x 10' space)
- Check here if you will need 110/220-volt service. If so, which one? \_\_\_\_\_.

### **Make Checks Payable to:**

Twentynine Palms Chamber of Commerce  
73484 Twentynine Palms Highway  
Twentynine Palms, CA 92277

*Return Check Policy: Checks returned from financial institutions for any reasons will be charged a \$35.00 fee and vendor will not be allowed to participate in this event or future events until all fees have been paid in full.*

**PLEASE READ AND INITIAL:**

\_\_\_\_\_ Participants, by execution of this entry form, release and discharge all above sponsors, their members, agents, employees, volunteers, and / or the employees, representatives, and anyone else connected with the management of or presentation of the Pioneer Days Celebration, from and against all liability loss that the participants or entrants, guests (including family and relatives), may sustain or incur as a result of any known or unknown damages, injuries, claims, demands, or judgements arising from participants' or entrants' involvement in the October 18<sup>th</sup>-21<sup>st</sup>, 2018 Pioneer Days Celebration in Twentynine Palms, CA.

\_\_\_\_\_ I understand that at this event or related activities, I may be photographed. I agree to allow my photo, video, or film likeness to be used for any legitimate purpose by the event holders, producers, sponsors, organizers, and assignees, without any expectation or right to compensation.

\_\_\_\_\_ I understand that should I set up a canopy tent, it must be secured to ensure the safety of myself, other individuals, and property at the event. It is recommended that a 10' x 10' outdoor vendor tent needs a minimum of 40 lbs. per leg, or 160 lbs. total, to be stabilized in wind when set up on a hard surface such as a street or sidewalk.

\_\_\_\_\_ For the Safety of myself and others at the event, I agree to not relocate or remove my booth from said event no earlier than 4:00pm on October 21, 2018. (10pm for Saturday, October 20 ONLY vendors).

Lodging and camping information is available at [www.29chamber.org/visitorinformation/lodging](http://www.29chamber.org/visitorinformation/lodging), or by calling 760-367-3445.

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Printed Name

Signature

Date

*For more information, please contact the Twentynine Palms Chamber of Commerce:*

*760-367-3445 • [29Chamber@29Chamber.org](mailto:29Chamber@29Chamber.org) • [www.29Chamber.org](http://www.29Chamber.org)*

**\*\*Before you submit your Vendor's Application, please double-check that you have attached copies of ALL REQUIRED DOCUMENTS (if applicable):\*\***

- CALIFORNIA STATE BOARD OF EQUALIZATION SELLER'S PERMIT
- COUNTY OF SAN BERNARDINO DEPARTMENT OF PUBLIC HEALTH PERMIT
- CERTIFICATE OF LIABILITY INSURANCE. **NAMING THE TWENTYNINE PALMS CHAMBER OF COMMERCE (73484 TWENTYNINE PALMS HIGHWAY, TWENTYNINE PALMS, CA 92277) AND THE CITY OF TWENTYNINE PALMS (6136 ADOBE ROAD, TWENTYNINE PALMS, CA 92277) AS ADDITIONAL CERTIFICATE HOLDERS**
- PAYMENT IN FULL
- PROOF OF NON-PROFIT 501©(3) STATUS, *if applicable*

**\*\*Applications WILL NOT be accepted until full payment and all necessary documents are provided.\*\***